

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

05 November 09

Attending: Andy Paul, Chair; Nancy Hibbard, Paula Hunter, Gloria Normile; Kelly Marshal,  
Alternate; Carol Brock, Director.

The meeting was called at 7:25. The Chair thanked all for support of the Community Supper and led the cheer for the return of Gloria Normile.

The minutes of the October meeting were approved as published.

There was no Treasurer's report. Paula had submitted our budget request for 2010 along with a cover letter to the Selectmen.

Announcements: Andy and Paula will meet with the Budget Committee on November 9 at 7:15.

Librarians' report: 477 patrons circulated 200 books of fiction, 95 of non-fiction, 94 magazines, 22 audio books, 4 videos. We have 5 new members. Copier earned \$12.60. In the Children's library 229 youngsters circulated 92 fiction J, 65 non-fiction J, 161 fiction E, 13 non-fiction E; 17 videos, 1 books on tape, and 16 magazines for a total circulation of 365.

The "Two Old Friends" program on November 13<sup>th</sup> at 7 is made possible by an NHHC grant.

A mystery night for children is planned for the 20<sup>th</sup>. The Library will be closed on Town Holidays: November 11<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>.

Budget and Staffing: Noted that custodial services will be for two full and two half days per month. We have elevator maintenance and service quotes of about \$2,200 from two sources.

Carol will advertise both Children's Librarian and Assistant Librarian positions with resumes due in mid-December.

Holiday hours: Carol had some concern for staffing on the Saturdays after coming Friday holidays. It was agreed that the Library would be open the Saturday after Thanksgiving and could be closed on the Saturday after Christmas if staffing is a problem. Carol will encourage volunteers to augment staff.

Meeting Use Policy: Demand for use of Library for local meetings has increased; the FES policy for use of its rooms is less liberal than ours. We have concerns about liability and about increases in utility costs. Agreed to approve meetings for the month of November as follows:

Nov. 12<sup>th</sup> – Candidate meeting, 14 people at 7 p.m. (Nancy will Open and Close)

Nov. 14<sup>th</sup> – Frankestown Democratic Cttee meeting at 1 p.m. (Gloria)

Nov. 15<sup>th</sup> – Frankestown Water Company – monthly meeting (Carol)

There was no public comment.

There was no further business.

The meeting adjourned at 8:30 p.m.

A true record

Nancy Hibbard, Secretary